

**Tribal Research Institute, Tribal Development Department, Bijlani House,  
Chhota Shimla-171002**

Promotion of Research in Tribal Studies is one of the major activities of Tribal Research Institute currently established at the Office of Commissioner, Tribal Development Department, Bijlani House, Chhota Shimla-2. Research grant is direct financial support to research projects taken up by social scientists in addition to their normal duties in an honorary capacity. The Institute provides grants to scholars to conduct research in various fields of social sciences related to tribal studies which have a theoretical, conceptual, and methodological or policy orientation on the subject of their choice. The research projects on tribals may belong to any of the prescribed social science disciplines or may be interdisciplinary in nature. The specific objectives of the institute are: a) to support high quality independent programme of research; b) to provide opportunities for training of future researchers; c) to contribute to the development of elaboration of new theoretical or methodological approaches to research; d) to maintain and sustain various disciplinary research activities; e) to foster and promote collaborative, multidisciplinary research activities among researchers in the domain of Tribal Studies; and f) to facilitate communication of research outputs both within and beyond the academic community as well as to provide inputs to administrators and policy makers.

**General Guidelines for Research Projects and Programmes**

**1. General**

**1.1** The broad disciplines of the study within the domain of tribal studies are: Anthropology; Sociology; Social Work; Gender studies; Political Science; Public Administration; Economics; International Studies; Social Geography; Population Studies; Commerce & Management; Social Psychology; Education; Social Linguistics; Cultural Studies; Law/International Law; National Security & Strategic Studies; Other allied Social Science disciplines.

**1.2** Applications for Research Projects/Programmes are open to Indian Nationals only.

**1.3** Applications and Research Proposals should be ordinarily be either in English or in Hindi.

**1.4** The TRI Executing Committee reserves the right to reject any application. The TRI Executing Committee is also not responsible for any postal loss/delays in communications.

**1.5** Limits to the Number of Projects/Programmes that can be sanctioned to an Individual Scholar: Ordinarily, a scholar will be entitled to take up only one research project or programme concurrently, in which he/she is the Principal Investigator.

**2. Plagiarism:**

**2.1** Plagiarism refers to the use of another's ideas, information, language or writing, as one's own without proper citation of the original source. Even if paraphrased, summarized or otherwise use of an idea, information, interpretation or analysis from another source without citation, it is plagiarism.

**2.2** Scholars should be fully aware of the rules and norms related to plagiarism. No part of the proposal or the report prepared by the scholars should be violative of these norms. In case, the TRI Executing Committee finds that the proposal/report has been plagiarized, the Committee will reject the report/proposal, demand a full refund, and inform the parent institution of the scholar to take necessary action against him/her. The scholar will also be blacklisted for applying to TRI for future funding under any scheme.

**3. General Directions for Formulation and Submission of Research Projects:**

**3.1** The project directors/principal investigators shall be personally responsible for completing their projects. The grant for the project will be made available to them through an institution, which shall agree to (1) administer and manage the finances; (2) provide accommodation and furniture required for the project; (3) make available all its research facilities, such as library, laboratory and other equipment; and (4) provide the ministerial and messengerial assistance necessary for the project.

**3.2** The grants of the TRI will cover expenditure on 1) Pay of the project staff, other than the director who will be honorary. The pay of the peons will not be sanctioned as a part of expenditure on a research project. Any expenditure on this account may, however, be met out of the overhead

charges; 2) Travel to be undertaken in relation to the project within the state  
3) Data processing, 4) Stationery and printing of questionnaires, schedules,  
5) Equipments, 6) Books and journals photo copies, etc. 7) Contingency  
and any other along with 8) Overhead charges (Note: Retrospective  
payment for work already done will not be permissible).

**3.3** Research proposal submitted for funding should not be under consideration for funding by any other agency.

**3.4** The TRI will issue a sanction letter in respect of every approved project. The letter will be accompanied by a copy of the approved budget by the TRI, No change shall be made in any of the conditions laid down in the sanction letter without the prior approval of the TRI.

**3.5 Termination of Grants:** If the TRI is not satisfied with the progress of the project or if it finds that rules are being seriously violated, it reserves the right to terminate its grant-in-aid for the project.

**3.6 Final Report:** The Project report cannot be submitted for the award of any University degree or diploma by any member of the project staff, including the principal investigator. The TRI however, will have no objection if any member of the project staff utilizes the project data for this purpose.

**3.7 Monitoring and Evaluation:** Evaluation and Monitoring of Research Programmes and Research Projects will be carried out by the TRI Executing Committee.

**3.8 Finalization of Accounts:**

a) On completion of the project or annually (whichever is earlier) the institution should submit an audited statement of accounts with a utilization certificate for the expenditure incurred on the project during the period.

b) The arrangement of audit of accounts of the project shall be the same as that in the institution concerned or the audit shall be done by a Chartered Accountant approved by the Institution. The amount of audit fees paid, if any, shall not be a charge on the project. It may however, be met from overhead charges given to the institute. Pending submission of such audited accounts, a statement of accounts and utilization certificate certified by Finance Officer the institution concerned should be submitted.

c) The institution shall also submit to the TRI a statement showing the equipment/fixed assets purchased out of the grant-in-aid with its price, along with the audited statement of accounts.

### **3.9 Publication & Copyright:**

a) The TRI reserves the copyright of all publications relating to a research project and also reserves the right to make use of them in any of its publications.

b) In all publications based on the projects financed by the TRI, an acknowledgement shall be made of the contribution of all professional staff working on the project, and also of the financial assistance received from the Tribal Research Institute, Himachal Pradesh, Shimla-2.

Director, TRI