



**H.P.INFRASTRUCTURE DEVELOPMENT BOARD**  
**NEW HIMRUS BUILDING, CIRCULAR ROAD, SHIMLA-171001**

**Government of Himachal Pradesh**

*Email-hpidb-hp@nic.in, Telephone :0177-2626696,2627312*

**Notice for Weeding Out of Office Records**

Sealed Quotation are invited from eligible bidder for weeding out of office records the HPIDB on “as is where is” basis (list of items enclosed).

The above items are available in the office of HPIDB located at New Himrus Building, Circular Road Shimla - 171001, Himachal Pradesh-India Phone: (0177) 2626696, 2627312 Email: [hpidb-hp@nic.i](mailto:hpidb-hp@nic.i). Details for inspection, contact person, tender acceptance are as under:-

Date &Time for inspection of Items	23-06-2025 to 02-07-2025 During office hours
Contact Person	Ms. Kiran 94183-89608
Last date for submission of Quotation	02-07-2025 (5:00 PM)
Date & Time for opening of Quotation	03-07-2025 at 11:00AM

**General Terms & Conditions:**

- Bidder may inspect the items on the stipulated date & time.
- The items shall be sold to the highest bidder. The bids are invited for weeding out of old office records items as a whole and no bid would be accepted for any part of the same.
- No items once disposed to the successful bidder shall be taken by office on any condition whatsoever.
- The successful bidder will be required to lift all the items from the disposal site within three days after the payment of the complete bid amount Payment is to be made in form of Demand Draft (DD) within three working days. On failure to do so this HPIDB shall have the right to dispose the items to alternate bidder.
- The successful bidder of their own cost will also be required to make their own arrangement of transport, labor etc. for lifting the disposed items.
- Bid in sealed envelope marked “Quotation for Weeding out of Old Office Records” should be addressed to CGM HP Infrastructure Development Board, New Himrus Building, Circular Road Shimla - 171001,
- The sealed bid must be submitted at HPIDB office during office hours up 5:00 PM on or before 02-07-2025 Bids received after the due date and time due to any

reason whatsoever shall not be considered and would be rejected straightway without assigning any reasons thereof.

- viii. The amount in the bid submitted should be given in both figures and words. Any overwriting or mismatch in the amount in words and figures shall not be considered for acceptance of the rates offered by the bidder.
- ix. HPIDB reserved the right to accept or reject any/all bids without assigning any reasons whatsoever.
- x. Each page of bid document should be signed by the bidder(s).
- xi. Incomplete and unsigned bids are liable to be rejected. Bidder must enclose copy of I.D./Address proof (Aadhar Card/Driving License, Pan Card) along with his/her bid.

Enls:

1. Bid form



Assistant General Manager

HPIDB/Condemnation/2025-26 307-309

Dated 23.6.2025

1. Copy to DPRO, Shimla-171002 with request to publish the notice in leading newspapers
2. Notice Board
3. CO, HPIDB with direction to upload the notice on the official website of HPIDB.



Assistant General Manager

O/c

**Bid Form**  
**(To be submitted in a sealed envelope)**  
**Tender Notice for Weeding Out of Office Records**

To

The Chief General Manager,  
HP Infrastructure Development Board,  
New Himrus Building,  
Circular Road Shimla - 171 001,

Sub:- Bid for Weeding out of Office Records .

**3. Bidder Details**

- (vii) Name of Person/Firm/Company:-
- (viii) Registered Address:-
- (ix) PAN Number (Self Attested Copy):-
- (x) Aadhar Copy (Self Attested Copy):-
- (xi) Mobile Number:-
- (xii) E-mail Address (if any):-

4. **Amount Quoted** : In figure.....  
: In Words.....

**Declarations:-**

I hereby declare/accept that if I withdraw or modify the bids period of validity etc., i will be suspended for a period of one year.

Signature of the bidder