



H.P.INFRASTRUCTURE DEVELOPMENT BOARD

(Government of Himachal Pradesh)

NEW HIMRUS BUILDING, CIRCULAR ROAD, SHIMLA-171001

Tel: 0177-2626696, 2627312, Fax: 2627696 email: hpidb-hp@nic.in

Notice Inviting Tender

(Requirement of Vehicles on Monthly Basis)

Date: 20.08.2020

1. The Himachal Pradesh Infrastructure Development Board (HPIDB) intends to hire vehicles (*Innova Crysta /Scorpio*) with all India Tourist Permits from the registered Transport, Tours & Travels Agents / Individuals / Firms along with drivers for official use initially for a period of one year subject to performance based extension year after year, as per requirement.
2. The vehicles should be 2018 model or thereafter. The bid document which carry the details of 'Terms and Conditions and Financial Bid Performa' can be obtained from office on any working day between 10:00 AM to 5:00 PM on or before 03 September 2020.
3. The offers will be received along with earnest money of Rs. 30,000/- (*By Demand Draft*) in the name of General Manager, HPIDB in his office at New Himrus Building Circular Road, Himland Shimla on or before 04 September 2020 latest by 3:00 PM. The bids will be opened on the same day at 4:00 PM in the presence of interested parties, who wish to be present. The bids without earnest money will be rejected straightway. The bid document is also available on the HPIDB website <http://himachalservices.nic.in/hpidb/>.
4. Bids must be delivered at the address as above on or before **3:00 PM** on the date as mentioned in the Para 3. Late bids shall be rejected.
5. The HPIDB will not be responsible for any costs or expenses incurred by Bidders in connection with the preparation or delivery of Bids. The General Manager, HPIDB, Shimla reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to Bidders.

General Manager

**TERMS AND
CONDITIONS:-**

1. The bidder shall quote the rates as per Annexure- 'A' enclosed.
2. The vehicle should be in good condition and of latest top model not older than 2018 and fitted with all basic accessories.
3. The vehicle shall be governed under contract carriage clause of Motor Vehicle Act 1988-89 amended from time to time and any other legislation in this regard.
4. The prices quoted are firm and shall remain unchanged during the period of contract agreement i.e. for one year, thereafter if extension is given rates will be decided by mutual agreement/contract.
5. The successful bidder (s) shall engage driver, who are medically fit, having valid driving license and in no case, the driver will be allowed to be changed/replaced without prior approval of General Manager, HPIDB. The successful bidder (s) shall ensure that the antecedents of the driver are verified by the police to the satisfaction of the Management of HPIDB and the driver of the vehicle shall observe all the etiquettes and protocol while performing his duty.
6. The successful bidder (s) shall meet all expenses in respect of all claims arising due to any accident and shall have no claim whatsoever for reimbursement of any such expenses on account of such accidents and any third party claim shall be the sole responsibility of the successful bidder (s).
7. The journey performed by the driver/successful bidder on account of filling of fuel, repairs, service shall not be paid by the hirer. Only 6 kms daily to and fro journey from place of residence/place of parking to placed of duty shall be paid by the hirer.
8. The expenses on account of fuel, salary of driver, repair and maintenance of vehicle shall be borne by the successful bidder (s).
9. The registration fee, renewal of route permits, insurance, payment of all taxes, toll tax, outside State passenger tax, etc. including challan and passing of the vehicle etc. shall be the responsibility of the successful bidder (s).

10. The successful bidder (s) shall have all the necessary permits to ply the vehicle in Himachal Pradesh and outside the State especially Punjab, Haryana, & Delhi etc.
11. The vehicle should be made available from 8:00 A.M. to 8:00 P.M. on each working day and on demand even on Sundays & National/gazetted holidays without any interruption.
12. The vehicles will be operated on all the gazetted holidays except that of Sunday. In case, if vehicle is used on Sunday, they will be compensated for that day. Besides, normal working hours on all working days, the vehicle should be made available at any time within half an hour call.
13. The HPIDB will hire vehicles as per requirement. Further, the vehicles will be requisitioned/deployed on requirement basis.
14. In case of break down, the successful bidder (contractor) shall have to provide the vehicle of similar make in lieu of vehicle under repair. In case of non availability of replacement, the management shall be empowered to impose penalty of Rs. 1,000/- per day including hiring of vehicle at the risk and cost of the successful bidder (s), which shall be deducted from his pending payment.
15. The vehicle shall have two sets of loose white seat covers, so that these can be changed alternatively after washing/dry-cleaning. The washing cost of seat covers shall be borne by the successful bidder (contractor). The successful bidder (contractor)/driver shall maintain the vehicle and keep the same neat & clean daily.
16. Any firm/Travel Agent/individual can quote/submit offer for all the above vehicles. Only the bid of that party shall be accepted who shall quote the rates of all the vehicles. In case, if any party quote for one or two vehicle, their bid shall be rejected. The lowest quote (s) for a particular vehicle (s) will be considered irrespective of number of bidders. The contractor (s) may be awarded accordingly to either a single bidder (if quoted lowest rate for all the vehicles mentioned) or more bidders. The lowest bidder will provide the vehicle to the hirer within one month from the date of issuance of award letter.

17. The earnest money will be forfeited, if the successful bidder fails to provide the vehicle within one month from the award of contract.
18. The driver/successful bidder shall have to keep and maintain log book of the vehicle and should be made available for inspection or any other purpose as asked for. In case of incomplete log book it shall be considered that the vehicle has not been used by the Management of the HPIDB.
19. The Management shall have the right to deduct Taxes/TDC/Bank charges etc, at source as applicable from time to time from the bill/payment of the contractor.
20. The HPIDB shall give no overtime in case, if vehicle deputed beyond the fixed time for official purpose.
21. The HPIDB shall not pay any salary, TA/DA to the driver. This liability will be of the successful bidder (s).
22. The EMD of successful bidder (s) will be retained by the HPIDB as security and will be refunded after successful completion of the contractor agreement.
23. The General Manager, HPIDB, Shimla, reserve the right to reject any or all the tender without assigning any reason thereof. No enquiry verbal or written shall be entertained in respect of acceptance/rejection of the bid.
24. The conditional tenders and tenders not on prescribed Performa shall not be accepted.
25. That the Management shall not be in any manner concerned/responsible with the internal affairs of the bidder that is dispute and dissolution etc. or affairs concerning any other third party that the bidder may be having.
26. That the failure to discharge the contractual obligations by the successful bidder (contractor) will lead to black listing of the contractor/bidder and the security deposited shall be forfeited in whole.
27. That any dispute is subject to jurisdiction of Shimla only. In the event of any dispute, the same shall be referred for arbitration to the Chief Executive Officer, HPIDB or any person appointed by him/her. The award of the arbitration shall be final and binding on both the parties.
28. That the terms and conditions mentioned in this bid document shall be binding and operative between the bidder and the Management.

29. In the event of any injury of mishap or illness of any person/driver/third party, the Management of HPIDB shall not be liable for payment of any compensation.
30. That the contract may be terminated in any of the following contingencies:-
- a. On the expiry of the contract period
- OR
- b. One month prior notice at any time during the period of the contract, in case the services rendered by the successful bidder are not found satisfactory and in conformity with the general norms prescribed for the contract.
- OR
- c. One month prior notice from the successful bidder (contractor) for withdrawing the vehicle due to any reason.
- OR
- d. For committing breach of any of the terms and conditions of the contract by the successful bidder.
- OR
- e. On assigning the contract or any part thereof or any benefit or interest therein or there under by the successful bidder to any third person for sub-letting the whole or a part of the contract to any third person.
- OR
- f. On successful bidder being declared insolvent by competent Court of Law, during the notice period for termination of the contract, in the situation contemplated above the successful bidder shall keep on discharging his duty as before till the expiry of the notice period. It shall be the duty of the successful bidder to remove the vehicle and driver deployed on any ground whatsoever and ensure that no person creates any disruption/hindrance/problem of any nature to the Management of HPIDB.
31. No party shall be allowed to be represented by a lawyer during any investigations, enquiry, dispute or appeal.

32. The General Manager, HPIDB, Project reserve the right to terminate the contract agreement in the event of breach of any clause of bid document/contract agreement.

As quoted above at point No. 1, offers should be submitted in prescribed format which is attached at Annexure 'A'.

I/we have carefully gone through the terms & conditions contained in the tender document dated 20.08.2020 regarding the attachment of vehicles (Taxies) with HPIDB, Shimla. I/We declare that all the provisions, terms and condition of this tender document are acceptable to me/us and that I/We have been authorised to make such declaration and sign all bid documents. I/We will complete the work, so allotted to me/us within the stipulated period.

(Signature of the tenderer with date)

Name in block letters

Father's Name

Firm's Name & permanent address

.....

With Mobile/Landline phone Nos.

Date:

FINANCIAL BID PERFORMA FOR HPIDB

| Sr. No. | Particulars | Price offered inclusive of all taxes (including GST) & expenses as per terms and conditions of bid document. | |
|---------|---|--|---------------------|
| | | Innova Crysta (Top Model) | Scorpio (Top Model) |
| 1 | Minimum hire charges per month upto 2000 Kms. | | |
| 2 | Per KM Charges beyond 2000 Kms. | | |
| 3 | Night halt charges (outstation) | | |

(Signature of the tenderer with date)

Name in block letters

.....

Father's Name

.....

Firm's Name & permanent address

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With Mobile/Landline phone Nos.

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Date: